



# Wellingborough Town Council

## GRANTS POLICY FOR VOLUNTARY ORGANISATIONS

The Town Council ambition is to support various community groups and charities within the town. This grant application is open to all nonprofit organisations and is designed to support new projects and events in the town council area of Wellingborough. The maximum grant awarded for each applicant is £1,000. The grants process is not to be treated as support to sustain non-profit organisations.

Grant funding is paid directly into your specified account, in arrears, on submission of receipts/invoices paid to deliver the project. In special cases the Town Council is able to pay funds directly to the supplier.

What will we fund?

- One-off projects, such as building or renovation work.
- Projects where a good cross section of the community will benefit.
- Seed funding for a project that will not require funding in future years.
- Innovative projects that without some grant money are unlikely to be successful.
- Materials, artists fees, one-off venue hire, supplies, equipment, capital works, transport costs, printing and photocopy costs, insurance, activities.
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What will we not fund?

- Staff costs and salaries
- Profitable organisations or privately-owned companies, Limited Companies or those with large reserves
- Retrospective projects
- Activities or projects outside the parish area
- Funding towards an individual or a project that only benefits an individual
- General running costs, such as building/room rental for the day-to-day operation of the organisation, utilities etc. except in exceptional circumstances such as where these are key to the success of a new project or short term support for an existing sustainable project/service.

Please note that this application will not be considered unless it is accompanied by:

- a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances.
- governing documents including Constitution, Memorandum of Articles of Association)
- General Data Protection Regulation Policy where relevant
- Child Protection Policy or Vulnerable Adult Policy, where appropriate

If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	
2.	Name, Address and Status of Contact	
3.	Telephone Number and email address of Contact	
4.	Is the Organisation a Registered Charity?	Yes/No
5.	Amount of grant requested	£
5.	For what purpose or project is the grant requested?	
6.	What will be the total cost of the above project?	£

7.	If the total cost of the project is more than the grant, how will the residue be financed?	
8.	Have you applied for grant for the same project to another organisation?  If so, which organisation and how much?	
9.	Who will benefit from the project? (e.g. age groups, parts of the area, ethnicities etc.	
10.	Approximately how many of those who will benefit are parishioners? And how will this be evidenced?	

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....Date.....